



# Charging and Remissions procedures 2025-26

To be read in conjunction with The 318 Education Trust Charging and Remissions policy.

## **Voluntary Contributions**

The Governors have agreed that parents should be asked to contribute towards the cost of activities which could otherwise not take place, eg educational day visits and workshops held in school. The costs incurred are for transport, entry fees and insurance.

The Head Teacher or Governing Body may ask parents for a voluntary contribution towards the cost of:

- any EDUCATIONAL activity which takes place during school hours
- school equipment/ revision books
- school funds generally

The contribution is genuinely voluntary and the pupils of parents who are unable or unwilling to contribute will not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, the activity will be cancelled and parents that have paid will be reimbursed.

Costs are kept down to a minimum as many educational visits are subsidised by the School Budget and the PTA. Parents have a right to know how each trip is funded. The school provides this information on request. Current visits are likely to cost an average of £10 to £20 per child.

## **Residential Trips**

Each academic year, pupils from year 6 are invited to attend a residential school trip. The trip is not compulsory and parents who choose to send their children shall be required to pay. Children whose parents are in receipt of free school meals will be entitled to apply for subsistence of £170 from funds allocated to such pupils. Currently, KS2 residential visit cost £320.

## **Experience Trips**

Every other year, children in years 5&6 are invited to attend a London Experience day trip. The trip is not compulsory and parents who choose to send their children shall be required to pay. The costs of this trip are kept to a minimum and are subsidised by the school budget. The approximate costs are between £40–£50 per pupil.

Every other year the whole school is invited to a Pantomime or Theatre trip. The visit is not compulsory and parents who choose to send their children shall be required to pay. The costs of this trip are kept to a minimum and are subsidised by the school budget. The approximate costs are between £20-£40per pupil.

## **Schools cannot charge for:**

- Education provided on any visit that takes place during school hours
- Education provided on any visit that takes place outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education.
- Supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential visit.

## **Instrumental Music Lessons**

Hodnet school provides free musical instrument tuition to all classes as part of the whole school curriculum offer.

- Shropshire LA Music Service provides class tuition for KS1 and KS2 to learn the following instruments; Penny Whistle and Dood. This is fully funded through the school budget. School staff also provide tuition to learn the Recorder in KS2, this is fully funded by the school budget.

Additional 1:1 or small group musical tuition is paid for by parents. A charge is made for instrumental music tuition which does not exceed the music teachers' fees. Parents can choose to have music lessons for their child/ren which does not form part of the National Curriculum and they pay the Shropshire Music Service directly for this service. Hodnet School works in conjunction with Shropshire Music Service for the delivery of these lessons. Shropshire Music Service gives subsidised fees for children in receipt of income based free school meals.

Hodnet School also provides the platform for children to learn a musical instrument as part of a band through Rocky Steady Lessons. These are fully funded by parents, subsidised fees are available for children in receipt of income based free school meals.

### **After School Clubs**

Hodnet School provides extra-curricular activities which take place after school. Clubs are currently run by external providers and school staff. Clubs run from 3:15pm to 4:15 or 4:30pm depending on the individual club arrangements. :30-4:30pm. There will be a charge of between £3.50 and £10 per club.

### **Wraparound care and Breakfast Club**

Hodnet School provides a wraparound service to support the needs of working families. (See additional policy for details) The current charges for Breakfast club are £4 for a 1-hour session from 7.45am – 8.45am. Breakfast is provided to all children. Wraparound care after school currently charges £5 for the first session 3.15pm – 4.30pm and £5 for the second session 4.30pm – 5.45pm. A snack is provided in session 1 and a tea option is provided in session 2.

### **Letting of School Premises**

The Headteacher and Governing Body will take into consideration any application or enquiry into letting of the school premises.

At present Hodnet School leases the following:

- Demountable to Hodnet Preschool/Playgroup (as per lease agreement from April 2011) £3,200 per annum.
- The school grounds and toilet facilities are hired by external providers during some school holidays and after school clubs. We receive a copy of their insurance documents and a completed lettings form each time and charge £30 per session or £15 per club session to be paid into the school budget to cover overhead costs and Caretaker's additional hours.
- Trinity College London hire the school facilities twice a year for music examinations. The facilities they require includes; a classroom, the hall and the piano at a charge of £50 per half day or £100 for any hire which crosses the lunchtime period. These figures are taken directly from their policy and were set by them.

## **Pupil Premium Grant**

The governing body has agreed to use the PPG to support pupils entitled to the funding through a range of social, welfare and educational support as outlined below.

All children entitled to PPG through FSM/Ever 6 and LAC will receive:

- Daily milk fully paid (30p per child, per day)
- Daily access to breakfast club (£4 per child per day 4 pupils initial take up, £48 per week, £1824 per year)
- Swimming costs (£3 per session, 10 sessions. £30 per pupil)
- Weekly access to an after school enrichment activity club such as cookery. One club per child, per term, at a cost of £3.50 will be funded. (£35 per term per pupil).
- *Additional daily reading with staff*
- *Additional lunchtime sporting and enrichment activities (£9.00 per TA per group of children)*
- *Access to additional group support if required – TA time in school*
- *Access to additional 1:1 or small group sessions with a teacher*

All children entitled to PPG through the Forces premium will receive:

- *Additional daily reading with staff*
- *Additional lunchtime sporting and enrichment activities (£9.00 per TA per group of children)*
- *Access to additional group support if required – TA time in school*

*Italic – these are non-chargeable*