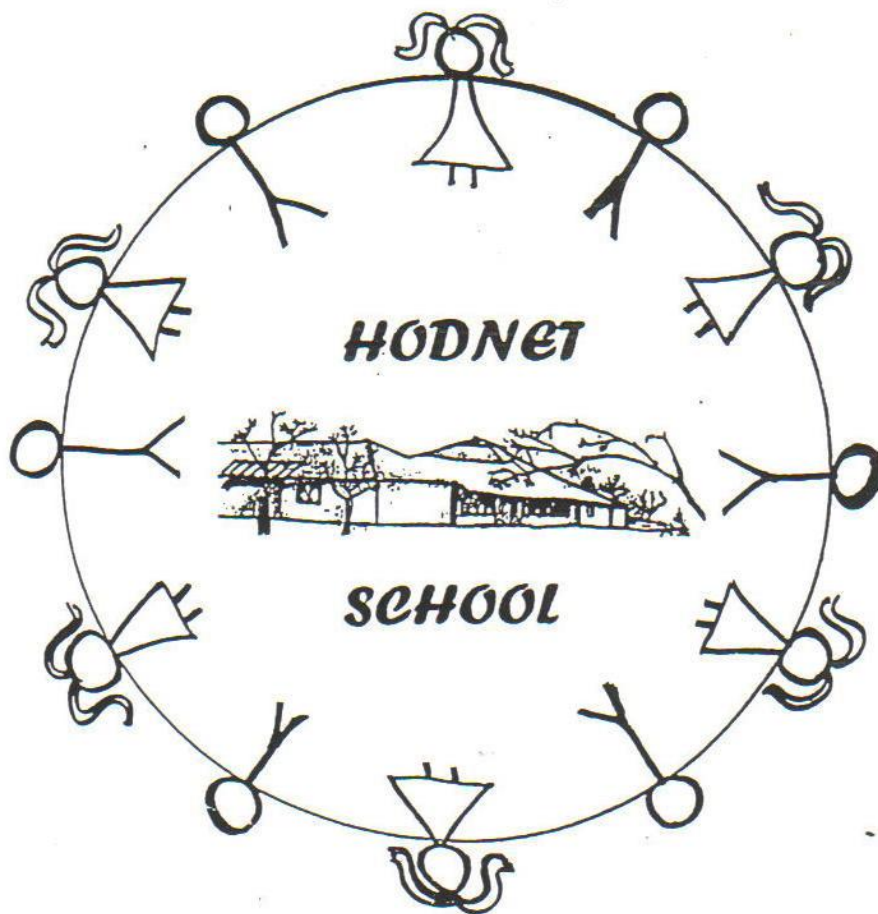


Welcome to Hodnet Primary School



"Together Everyone Achieves More"

TEAM

2022/23 Prospectus

Welcome

Dear Parents and Carers,

Thank you for taking time to look at our prospectus. I hope you find it interesting and informative.

Our school aims to provide a caring and supportive environment to enable our learners to thrive. All staff work extremely hard to ensure that every child feels welcome and happy in school. Our motto: TEAM "Together Everyone Achieves More" is our school's guiding principle.

We place great emphasis on our framework of relationships, setting a climate that promotes concern and respect for others and which values each individual. We have high standards and expectations, which in turn leads to effective learning and maximum achievement for our children. Our staff are skilled professional educators. We expect children to be polite, to work hard and to take pride in themselves and our school's good reputation.

We thoroughly enjoy celebrating success at Hodnet and believe in inspiring our children to be the best that they can be. Our children are happy successful learners and Hodnet is a wonderful place to grow and flourish.

I hope that we shall come to know each other well over these next very important years, as together, we share the task of educating your children. As parents and carers, you are very important to us at Hodnet. You are the first educators of your children and we want to join you in that task. Together we will enable your child to be a confident, happy, successful and well-rounded individual. I look forward to sharing the journey with you and your child.

Yours sincerely,
Mrs Penny Lyall
Headteacher

Mrs Ceri Williams
Deputy Headteacher



HODNET PRIMARY SCHOOL

Shrewsbury Street,

Hodnet, Market Drayton,

Shropshire TF9 3NS

Tel: 01630 685300 FAX: 01630 685163

EMAIL: admin@hodnetschool.co.uk

WEBSITE: www.hodnetschool.co.uk

Headteacher: Mrs Penny Lyall

Chair of Governors: Mr Ian Yeadon

School Day

Morning session 8.45-12.00

Lunch break 12.00-12.55

Afternoon session 12.55-3.15

'Pupils enjoy coming to school'.

Ofsted, November 2018

<u>Subject</u>	<u>Page</u>
Admissions	9
Aims	5
Attendance	26
Behaviour	16
Breakfast club	24
British Values	18
Child Protection and Safeguarding	14
Class Organisation	10
Collective Worship & RE	21
Community links	31
Complaints Procedure	32
Contact Details	3
Curriculum	19-20
Equal Opportunities	12
Extra-Curricular Activities	24
Friends of Hodnet School (PTA)	30
Golden Rules	17
Governors	6-7
Headteacher's welcome	2
Holidays in term time	27
Home School Agreements	12
Homework	23
Medicines/Health	23-30
Organisation	10
PE	22
Pupil Progress	23
Results	34-35
Safety page	13
School Council & School Houses	12
School Meals	25
School Visits	24
Secondary School Transfer	10 & 31
SEND	15
Sex, Relationships Education	21
Staffing	11
Transport	15
Term Dates	33
Uniform	28
Values	18

Aims of our School

Hodnet Primary School aims to provide the best possible education, recognising that every child is special and has individual needs and abilities.

To achieve this we will:

- provide the highest possible quality of education in a stimulating, creative, secure environment in which all children achieve their full potential;
- help each child to become a good citizen, with a lively appreciation of what he or she can contribute to society, and with sensitivity to the needs and aspirations of others;
- maintain a partnership with all groups within the school and the wider community;
- create a caring confident community where everyone is excited by the challenges they meet;
- ensure that children have a wide range of enriching experiences and opportunities to encourage a lifelong love of learning;
- encourage self discipline appropriate to the occasion and task, persevering in the face of difficulties;
- encourage an appreciation and understanding of other lives and cultures.

"Enabling our children to learn and succeed in a nurturing environment "

Stakeholders agreed vision statement

Governing Body Members

Co-opted Governors

Mr Ian Yeadon (Chair)

Mrs Clare Godfrey

Mrs Jane Jones

Local Authority Governors

Mr Mr Steven Freeman (Vice Chair)

Parent Governors

Mrs Lucy Underwood

Mrs Patricia Jaundrell

Mrs Jenny Rogers

Mrs Emma Clarke

Staff Governors

Miss Jenny Darmanin

Associate Governors

Mrs Ceri Williams

Mrs Cindy Ingham

Mrs Penny Lyall - Headteacher appointed by the Governing Body also sits on the governing body.

The Governors can be contacted in confidence via the school email.

School Governors

The School Governors are a representative group who oversee the work of the school on behalf of the school and community.

The governors' aim is to ensure that the children at Hodnet School get the best possible education that can be provided within the budget set by the Local Authority.

Governors are not always involved in the day to day running of the school, but they are there to:

- help form the school's aims and policies
- support the head teacher and staff in carrying out these aims and policies
- ensure that the National Curriculum is carried out
- advise on the administration of the school's budget
- appoint, promote and discipline staff
- provide outside advice and act as a link between the local community and school

The full governing body meets once a term. Working groups for staffing, finance, premises (including safeguarding, health and safety) and curriculum matters also meet once a term. Minutes of these meetings are available in school for parents to see.

In order to meet their responsibilities effectively, Hodnet Governors also attend a range of training courses provided by the LA.

Please contact the school if you would like further details about the work of the Governing Body.

'Governors are proud to be part of the school and they have an accurate understanding of the strengths and areas for improvement'.

Ofsted, November 2018

HODNET PRIMARY SCHOOL

Hodnet Primary School is situated in the village community of Hodnet. Set in extensive grounds, our school is housed in an attractive building built in 1986 but which has been extended to accommodate the growing numbers of pupils. We have benefited for a number of years from the opening of the Hodnet by pass, which has left the immediate environment of the school safer and quieter.

Our building is bright and spacious. We have a large assembly hall which is fully equipped for PE, seven classrooms, intervention areas, two library areas and a new learning zone multipurpose room which forms part of a new extension which opened in September 2019.

We are very lucky to have an on-site kitchen producing wonderfully nutritious meals and an amazing team of kitchen staff who listen to our children, putting them first; as a result we have a high take up of school meals.

Each well-equipped classroom has its own cloakroom, interactive whiteboard and set of iPads or laptops. We have separate infant and junior toilets. Our Reggio Emilia inspired reception classroom promotes independence and enjoyment through its natural themes and self-selection activities. It has access to its own outdoor learning environment, including a garden and playground within a fenced area.

Each of our classrooms have direct access to the extensive playground, play and gym equipment, garden areas and sports fields. The outdoor environment is used well by all classes throughout school. A Forest Schools area has been created over the past few years and is widely used. We are also very lucky to have developed our own allotment area which until recently included chickens; here we enjoy outdoor lessons and extra-curricular opportunities.

A separate classroom and garden area is leased to the local playgroup, Hodnet Pre-School. We have a close liaison with the team working there to ensure a smooth transition to our reception class.

'The quality of teaching is strong throughout the school'.

Ofsted, November 2018

Admission to school

Children wishing to attend this school are eligible for admission as follows

Born 1-9-2017 to 31-8-2018	Admitted September 2022
Born 1-9-2018 to 31-8-2019	Admitted September 2023
Born 1-9-2019 to 31-8-2020	Admitted September 2024

You are very welcome to visit the school by prior arrangement with our Headteacher. We invite children to attend a few sessions prior to admission to allow teachers to get to know the children and their capabilities as part of a small group. In this way the children make a more secure and speedy start to their school learning.

The school admission number is 29 per year group.

All in year applications can be managed by school; you do not need to go via the Local Authority. Hodnet is a popular school and over the past few years the number of applications in some year groups has exceeded our admission number. In these circumstances the Local Authority admissions policy and appeal procedure apply. If you have any admission queries, please call the school in the first instance.



School Organisation

There are currently 177 children on the school roll, organised into 7 classes. We have single aged classes and it remains a strong priority of the senior leadership team to retain single aged year groups rather than splitting the classes.

We benefit from having relatively small class sizes as we ensure that all classes are supported by well-trained teaching assistants in addition to the teaching staff. Our teaching assistants also support the learning and emotional needs of the pupils in their care and we are lucky to have a very experienced team of support staff.

School Year	Age	Stage in education system
Reception	age 5	Foundation Stage
Years 1 and 2	age 6-7	Key stage One
Years 3,4,5,6	age 7-11	Key Stage Two

From here the pupils go to Secondary School. Year 7, 8 and 9 is Key Stage 3.

Our official catchment feeder school is Grove School in Market Drayton, however many children also leave us to attend Thomas Adams in Wem; Haberdasher Adams Grammar in Newport; The Girls High School in Newport or Sir John Talbot in Whitchurch.

Transition information 2022

44% Transferred to Thomas Adams School, Wem

28% to Sir John Talbot School, Whitchurch

16% Transferred to Grove School, Market Drayton

4% Transferred to Haberdasher Adams Grammar School, Newport

4% Transferred to Newport Girls Grammar School, Newport

4% Transferred to a Private Secondary out of area.

Staffing 2022-23

Teachers

Headteacher Mrs Penny Lyall

Class R Mrs Emma Noden / Mrs Katie Akers

Class 1 Mrs Laura Bessant

Class 2 Miss Hayley Manton

Class 3 Mrs Ceri Williams (Deputy Head)

Class 4 Mrs Katrina Huxtable / Miss Emily Gough

Class 5 Mrs Ruth Jones / Miss Sharon Evans

Class 6 Miss Jenny Darmanin

Intervention Teachers - Mrs Lara Chaplin & Mrs Jo Mason

Administrator Mrs Dawn O'Connor

Lunchtime Supervisors

Teaching Assistants

Mrs Joanna Mason

Mrs Kirsten Clasper

Mrs Anna Freeman

Mrs Angela Roberts

Mrs Judy Jones

Mrs Alison Clarkson

Mrs Debbie Batkin

Mrs Dawn Lowings

Mrs Esme Underwood

Wraparound Care staff

Mrs Jane Roden (Leader)

Mrs Jackie Evans

Mrs Jill Ward

Mrs Esme Underwood Mrs Judy Jones

Mrs Jemma Morgan Mrs Anna Freeman

Mrs Jackie Evans Mrs Dawn Lowings

Mrs Alison Clarkson

Kitchen Staff

Miss Amanda Mitchell (Cook)

Mrs Jill Ward (Cook)

Miss Laura Morgan (Assistant)

Caretaker

Mrs Jemma Morgan

Cleaners

Miss Laura Morgan & Miss Sharon Taylor

(Operated by Prime Facilities Management)

School Council

Each class group has two representatives, usually a male and female, on the school Council, known as Hodnet Voices. Children are elected following the principles of democracy. The council has a Pupil Leader from class 6 who acts as the chair when the council meets on a regular basis. This coming school year, the council will be very active, with lots of work planned to improve their voice in the running of the school. Staff representatives are the headteacher and Miss Darmanin.

School Houses

We have four house teams in our school. **The Owls**, **The Badgers**, **The Foxes** and **The Squirrels**. Each team has a Captain and a Vice captain, elected during the Autumn term from class 6. The whole school are involved in the election process and have the right to vote. All members of staff are also part of the House system. The House Captains and Vice Captains work closely with our Sports Captains to encourage our school community to work together as a team. The children work hard to earn house points and enjoy celebrating success with their team.

Equal Opportunities

Hodnet School complies with the LA Equal Opportunities and Anti- Racism Policies, which ensure that children receive a broad and balanced education with equal opportunities for all, regardless of sex, race or special need. Behaviour that is thoughtless or unkind, or causes offence or anxiety to another child, is not tolerated. Any complaints in this area can be dealt with, where appropriate, via the school's internal complaints system or the LA.

Home School Agreement

Hodnet School applies the principles of working together and Together Everyone Achieves More to our relationship with parents/carers and stakeholders. We ask all parents to sign the Home School Agreement to make a commitment to supporting their child and working with school to ensure their child meets their full potential.

Keeping Children Safe

We have a rigorous health and safety policy, a copy of which is available on our website. Some of the key features are as follows;

If you use a car to bring your child to school the following code of conduct has been put in place for the children's safety:-

- the school car park must not be used for setting down or collection of pupils, at the start or end of the school day, including clubs;
- Hodnet Working Men's Club car park is 100m from the school and there is a safe path for parents and children to walk directly from there into the school grounds;
- park well away from the main entrance when setting down or collecting your child;
- never reverse into the gateway at the start or end of the school day. Do not park in the turning circle;
- show respect for the school's neighbours and do not obstruct drives, or park on grass verges;
- do not leave your engine running when you are waiting to collect your children. This causes pollution and distress to our neighbours.

Please ensure your child does not arrive at school before 8.45am as school cannot accept responsibility for their safety before this time. Always inform school as soon as possible if another adult is collecting your child at home time.

If visiting during the school day, please report to the main office. The main doors and gates will be locked and cannot be accessed from outside.

Please use the litterbins placed at school's entrances and exits. We work hard to teach our children about environmental awareness. Depositing litter in the correct places is part of our code. In order to keep our children safe the Governors have voted that dogs are not to be brought onto the premises.

Our school is a non-smoking site, including e-cigarettes. Mobile phones are not permitted to be used on school site, with clear signage to ensure awareness of this.

Child Protection

Schools have an important part to play in the detection and prevention of child abuse. Parents should be aware, therefore, that where it appears to a member of the school staff that a child may have been abused, the school is required to report the matter to the Local Authority immediately. In such situations, it is likely that a social worker will contact the parents. This requirement forms part of the local authority's procedures for dealing with child abuse and is not a matter for the discretion of the Headteacher or members of the school staff.

Safeguarding *'Safeguarding is effective'. Ofsted, 18*

At Hodnet Primary School ensuring the safety and welfare of every child is of paramount importance to us. We strongly believe that every child has the right to feel safe and supported and we know that in order for this to happen every member of our community has a responsibility to safeguard all our children. All staff and governors receive regular Child Protection Awareness training from the LA and we have three trained **Designated Safeguarding Leads: Mrs Penny Lyall, Mrs Ceri Williams and Miss Jenny Darmanin. Our named Governors for Safeguarding, Child Protection and Online safety are Mrs Jane Jones and Mrs Jen Rogers.** We ask all children, parents and staff to read and sign the AUP (Acceptable Use Policy) before using IT equipment.

If you ever have any concerns about a child's safety or wellbeing please do talk to one of our Designated Leads in confidence. All staff understand the need for confidentiality and we also ensure all new members of staff are aware of our all our policies including our Whistle Blowing policy.

We systematically review and update our policies and implement new guidance from SSP (Shropshire's Safeguarding Partnership and the DfE. (see our Policies page on our website).

The Head, Deputy and two governors have attended Safer Recruitment training and by following our Recruitment and Retention policy, we feel secure that we recruit new staff as safely as possible. All staff, volunteers, peripatetic music teachers and sports coaches are subject to an enhanced DBS check and references are always obtained prior to anyone commencing employment in our school

'Pupils feel safe and well cared for at school'.

Ofsted, November 2018

Pupils with Special Educational Needs (S.E.N.D)

Many children will experience some kind of special educational need at some point in their education - whether it be difficulty in an area of learning, difficulty with behaviour, physical disability or exceptional ability, which has to be addressed. Our staff use their professional skills to assess all children's needs and to provide for each of them in an appropriate way. Occasionally we need to consult the specialist support services provided by the LA- however, as parents, you would have been involved and consulted well before this stage. At Hodnet, we conform to the Code of Practice for Special Educational Needs, and ensure children receive necessary support.

Links to the Shropshire LA local offer can be found via our school website

Because of the importance that the school attaches to this area of its work, the SEND Coordinator, **Mrs Ceri Williams** - has specific responsibility for ensuring that the children's needs are met.

The Governors have a monitoring role, with one governor, **Mrs Lucy Underwood**, acting as the link Governor with special responsibility for ensuring the success of the school's SEND policy and practice.

More information including policies and reports can be found on our school website.

School Transport

Many of our children qualify for transport from villages further afield than the village of Hodnet. If you live in or near, for example, Cold Hatton, Peplow, Marchamley or Wollerton, the LA currently provide transport to and from Hodnet. The LA will also arrange transport from other locations subject to their distance policy.

Mrs O'Connor, the school administrator, can provide you with an application form and further details if you require this.

School Rules and Behaviour Policy

It is our view that children from an early age can learn self-discipline and we constantly place them in situations where they are called upon to behave responsibly. Teachers create planned opportunities to extend children's confidence, self-esteem and social skills.

The school rules are designed to ensure the well-being and safety of all members of the school. We are keen that the children take a pride in their appearance, show respect and courtesy towards other people and their beliefs and ideas, for other people's property, for the school building and its surroundings. Our expectations are set out in the school's Golden Rules and behaviour charters which have been drawn up by the children themselves.

A system of rewards and consequences is used to reinforce good behaviour and to change poor behaviour. We have a house point system; these are given for working and behaving within the school code. We also use a 'Rocket' themed behaviour chart in all classes to ensure essential praise for good and expected behaviour in addition to consequences for making poor choices of behaviour. Where children wilfully damage or break school or other peoples' property or equipment, we hope that parents will feel an obligation towards helping to pay any repair bills.

The Headteacher has the right to exclude/suspend children where their behaviour persistently falls below the expected standards. Where children regularly misbehave during the mid-day lunch break, we reserve the right to request that they go home for the lunchtime period. We maintain close contact with parents and ask for your support in achieving high standards of behaviour from all our children.

A copy of the school's behaviour policy can be found on our website or paper copy available from school.



Hodnet Rules and Values

The children and adults in Hodnet School agree that good behaviour means keeping the rules and our values at all times to ensure our school is a happy place to learn.

We have weekly themes which encompass our assemblies and collective worship, both in class and whole school for the week. These values are at the core of our vision and aims for our children.

We have three main principles to adhere to in school:

Be ready

Be Respectful

Be Safe

Our children know that these three principles can be applied to all aspects of school life including their learning indoors and outside play, their attitudes to learning and friendships and their environment.



British Values

We teach our children the importance of being British through our values work which coincides with our Hodnet Values. We aim to inspire children to be proud of where they come from and to embrace cultural and religious diversities. We teach children through our assemblies, collective worship and curriculum to appreciate the British Values and to be a well-rounded individual.

Tolerance Democracy Rule of Law
Mutual Respect Individual Liberty
Respect for all faiths and beliefs



Curriculum

"They pass this way only once, so we should aim to litter their pathways with quality experiences"

The curriculum taught at Hodnet School complies with the statutory requirements of the Early Years Foundations Stage Curriculum and the National Curriculum, and incorporates the best of recent government initiatives aimed at raising standards within schools.

The key principles behind our curriculum design are based on these wishes for our children:

To be happy, respectful and kind

To be confident with a strong sense of self-belief

To be resilient

To be excited and inspired by learning

To be an independent learner and a creative thinker

To have high aspirations

To be creative

To have eyes open to a world beyond their immediate surroundings

To be an effective communicator

To have the knowledge and skills they need to succeed

Early Years Foundation Stage

In our reception class we follow a Reggio Emilia approach to learning, encouraging our children to be independent learners through designing their own learning pathways. The team have created a natural, holistic and beautifully calming learning environment to enable the children to be more independent in their learning choices. We follow the statutory EYFS curriculum which builds on previous learning and prepares children for the National Curriculum in KS1.

Key Stages One and Two

The National Curriculum is taught to all pupils from class one upwards

covering the full range of subject areas through a thematic approach. Subjects include; English, Mathematics, Science, History, Geography, Computing, Design Technology, Music, Art, Physical Education, MFL (French is taught in KS2) and citizenship/PSHE and RSE. In addition, we provide the locally approved syllabus for Religious Education.

All of these subjects are organised within school to form a broad and balanced curriculum which matches the needs of Key Stage 1 and 2, which ensures progression and continuity both within and between the two stages.

Most of our English and Mathematics curriculum is taught during morning sessions. Other aspects of English and Maths will also be taught at other times in the day, for example speaking and listening skills at story and discussion time, and as they occur in other subjects.

We run a skills-based thematic curriculum for all subjects and this encourages a life-long love of learning with many exciting trips and experiences within a subject theme.

Throughout the curriculum, teachers strive to adopt a range of teaching styles as all children learn in different ways. Some lessons need to be more formal but still provide children with the opportunities to listen, discuss, observe, and work independently or with peers and adults. At other times children have opportunities to learn from investigation and experimentation.

All forms of teaching take into consideration a child's level of attainment in a skill area or concept. Every child is encouraged to achieve his or her maximum potential throughout school life, and to recognise that both success and failure can be valuable learning experiences.



'Learning is exciting because topics are interesting'. Ofsted, November 2018

Sex & Relationships Education (SRE)

The Governors have determined that sex education should be taught as part of a comprehensive health education programme. We teach SRE as part of a core PSHE work alongside Drugs education in Key Stages One and Two. We use Nationally recognised programmes of 1Decision and Respect Yourself to deliver this curriculum.

Parents and carers are always consulted about this sensitive area and a copy of the school's sex education policy is available in school or via our website.

Collective Worship and RE

We have a daily assembly when groups of children or the whole school come together. Our assemblies are organised around a fortnightly theme, based on our school values and British Values, and include celebrations of festivals, e.g. Christmas, Diwali, and Chinese New Year. We also follow the SEAL (Social & Emotional Aspects of Learning) programme to look at issues and areas children may find tricky.

Assemblies and acts of collective worship are a focal point of school life when we meet together to share times of celebration, praise, prayer and reflection. Our collective worship is interactive and lively as well as providing a peaceful time to be still, calm and reflective. It provides opportunities to encourage our learners to be respectful, caring and tolerant towards others in the diverse cultural world in which we live.

In the lead up to a prayer, we ensure sensitivity to all faiths and beliefs by using the following words: *I am going to say a prayer now and would ask that everyone is quiet and still so that we can spend a moment thinking about the words, or you can use the time to think about the story or message you have heard today. If you agree, you may join in the prayer by saying Amen at the end.*

We visit St Luke's Church, Hodnet, for special services.

Parents retain the right to request that their child be wholly or partly excused from attendance at religious worship or religious education at school. At these times a member of staff will supervise pupils.

PE, Games and Swimming

All children participate in 2 hours per week of PE and games as part of the National Curriculum requirements. This activity may be in the form of small games, movement and dance, outdoor games, and work on large or small gymnastic apparatus. We aim to provide all children, regardless of gender or ability, with a wide variety of experiences to increase their physical development and enjoyment.

Swimming takes place during the Autumn and Spring terms for all children in Key Stage 2. Children attend Market Drayton Swimming centre and are taught by qualified swimming instructors for blocks of 10 lessons.

For hygiene and safety reasons, it is important that all children change for PE lessons. They should wear a white T-shirt, black or blue shorts and trainers. In cold weather the children may wear a tracksuit for outdoor games sessions if they wish. PE clothes should be carried in a PE bag, which can be hung on the child's peg. Large, good quality PE bags can be bought from the school office.

We currently hold the School Games Platinum Award; we have received this award for the past two years and have held the Gold Award for 5 years prior to receiving the Platinum. We are incredibly proud of this. School sport is a fundamental part of education at Hodnet and we participate in many inter-school competitions with local and surrounding areas, e.g. Tag Rugby, Football, Netball, Rounders, Swimming, Gymnastics and many more!

We have a dedicated path which we use as a track to complete our daily running. As a school we have joined the 'Daily Mile' programme and thoroughly enjoy all the benefits of daily exercise within the life of our school.



Homework

We have a homework policy, which is available from school or on our website. Class teachers will inform you through curriculum letters about expectations for each year group. The emphasis is mainly on developing English and Maths skills including reading tasks and the learning of spellings and times tables.

We have a weekly lunchtime homework club available as a drop-in session for children who may struggle to find time to complete their homework at home, or children who may require some extra support with their tasks.

Pupil Progress

Assessment is an ongoing process throughout the school. From children's earliest days in school they will be being assessed to determine their abilities and to identify the next step in their learning.

Teacher assessments, coupled with external Standard Assessment Tests (SATs), take place towards the end of each Key Stage to ascertain how each pupil's achievement relates to other pupils in the year group, to children in similar schools, and other pupils nationally. In Year 1 pupils complete the statutory national Phonic Screening check. In Year 2 pupils complete the STAs to inform the teacher assessment judgements.

In Key Stage 2, non-statutory assessments are carried out at the end of each year. Compulsory national testing (SATs) are carried out in Year 6. In year 4 pupils complete the statutory national times table tests.

Parents are kept informed about progress at parent consultation evenings and can view their children's records at other mutually agreed times.

The school is always open during normal school hours to parents who wish to discuss any matter, or who require information. You are most welcome so do not hesitate to come to school if you have any concerns. If possible, it would be helpful if parents could telephone in advance in order to guarantee that a visit is not wasted. There are three formal occasions in the year when parents are invited into school to discuss children's progress.

Breakfast Club

We provide a daily Breakfast club for any working parents who wish to drop their children off at 7.45. The children eat a range of healthy breakfasts and enjoy playing games. The club is open to all year groups and is led by Mrs Jackie Evans and Mrs Jane Rhoden, who hold the necessary qualifications. A member of our management team is also available for the duration of the club as a Designated Safeguarding Lead. The club runs from 7.45am - 8.45am daily. At 8.45am the children are taken to the playground by the Headteacher to wait with the rest of the children for the start of the school day. The club costs £4.00 per session and **must be paid in advance and places should be booked half a term in advance.**

Wraparound Care - Hodnet Honey bees

We provide a daily Wraparound club for any working parents who wish to collect their children at 5.45pm. The children eat a range of healthy, freshly prepared teas and enjoy a range of supervised activities. The club is open to all year groups and is led by Mrs Jane Rhoden, Mrs Jackie Evans and Mrs Jill Ward, who hold the necessary qualifications. A member of our management team is also available for the duration of the club as a Designated Safeguarding Lead. The club runs from 3.15 - 5.45pm daily. The club costs £5.00 for the first session until 4.30pm and £5.00 for the second session until 5.45pm, therefore costing £10 for the duration but providing the flexibility to use alongside other after school clubs. **Spaces must be booked and paid for in advance and places should be booked half a term in advance.**

Extra-Curricular Activities

After-school and club activities are organised by staff and external providers in addition to, or alongside, our Wraparound facilities. Children can attend a club before going to wraparound. Please contact our Administrator for details of this term's clubs, e.g. football etc.

At present we are able to provide instrumental teaching (keyboard and guitar) during the school day, on a fee-paying basis organised through the school in conjunction with the Shropshire Music Service, parents pay the music service for this additional activity.

School Visits

There are often times when children make visits out of school as part of their classroom work. We believe that real experiences, for example a visit to the Tutankhamun exhibition in London as part of a project on ancient Egypt, or to the Enginuity Exhibition in Ironbridge to see science in action is invaluable.

In order for us to offer a wide range of exciting visits and host visitors to school we are reliant upon parents supporting us through voluntary contributions. Our FOHS (PTA) support us by providing a substantial contribution to transport. The Governing Body has determined a policy on charging for such visits where the school feels a voluntary contribution is necessary. In the case of insufficient funds being available however, a visit may have to be cancelled.

Year 6 children go on a residential visit to an outdoor activity centre in the summer term. For the past few years we have visited Oaker Wood, which is simply fantastic!

School Meals

Hodnet School provides a two course mid-day meal, which is cooked on the premises and offers good value for money. Shropshire is in the forefront of authorities promoting healthy diets and sourcing fresh, local food. Your child will normally have a choice of at least two main courses and two desserts. Copies of the current menu are available from school and on the website.

We are a cashless school, so lunch money is paid daily, weekly, half-termly or by the term using ParentPay.com, our on-line payment service. Current prices are available from school. Advice on free meals and on-line payments may be obtained by contacting Mrs O'Connor, the school Administrator. Currently the Government pay for meals for pupils in Reception, Class 1 and Class 2 (Universal Infant Free School Meals).

Facilities are also available for children bringing in a healthy packed lunch. All packed lunches must be in a lunchbox, which can hold sandwiches. Children need to also bring a drink of water, this can be their school water bottle from their classroom. **Please ensure that the lunch boxes do not contain juice, fizzy drinks or sweets.**

Hodnet is part of the LA Healthy School Initiative. Children in infant classes will be provided with free fruit each day and we also encourage healthy snacks

for older children. Reception children are provided with free milk each day until they become 5 years old (government initiative). All children have access to milk daily which can be arranged and paid for online; parents register and pay at coolmilk.com and then the milk is delivered to school for their child.

The children will be able to bring a snack to school each day, but healthy snacks only e.g. a piece of fruit, dried fruit or fruit bar.

Attendance and Punctuality

Under the Education (Pupils Attendance Records) Regulations 1991, Shropshire LEA is required to monitor attendance on the basis of returns made by schools. We must be informed of the reason for any absence. The absence will otherwise be recorded as unauthorised and has to be reported to the Education Authority.

Attendance data

Prior to covid, our attendance data sat within the '**Outstanding**' range.

	2016/17	2017/18	2018/19
% Pupils Attendance	95.9	96.09	97.34
% Sessions Authorised	3.8	3.3	2.2
% Sessions Unauthorised	0.3	0.7	0.4

Punctuality is important both for the child and the teacher. Please ensure that your child arrives at school at 8.45 ready to learn. A child arriving at school after registration has closed (9am) will be recorded officially as late. Our Education Welfare Office will contact parents if they, or the school, have any concerns about attendance or lateness. The Education Welfare Officer visits the school once every half term and works closely with school to ensure that all children are receiving their educational entitlement. As is the case with attendance, persistent lateness is recorded & reported to LA.



Holidays in Term Time

Whilst the *Governors* recognise that many holiday operators provide holidays at a cheaper rate during term time, they must remind parents that any absence from school during term time will affect their child's progress and that only, in very rare circumstances should any holiday be taken in term time.

The Department of Education gives the *Governing Body* of every school the power to grant pupils leave of absence in term time in exceptional circumstances and this advice has changed from September 1st 2013.

As of 1 September 2013 there has been a change in the *School Attendance Regulations*. Where there used to be the option for *Headteachers* to grant leave of absence for the purpose of a family holiday during the term time in 'special circumstances' of up to ten days in a year, this has been removed.

Headteachers are now only allowed to authorise any leave of absence when an application has been made in advance and it is felt to be for an exceptional circumstance; the annual family holiday would not be deemed an exceptional circumstance.

Permission needs to be sought from the *Headteacher* for all holidays taken during term time. Application for leave of absence should be made to the school, prior to the holiday, giving the dates of departure and return. A form is available from the school office or to download from the website.

If parents take a child away from school for a holiday without the prior agreement of the school, the absence will be an unauthorised absence. This will be reported to the *Educational Welfare Officer* who will contact parents directly.

School uniform and dress code

Children are required to wear school uniform. The school standard dress is simple and creates a sense of pride and belonging to the school. Our school colour is **royal blue**.

At Hodnet we aim to: -

- ensure that clothing is appropriate for all activities in school;
- avoid unpleasant comparisons or competition over clothes;
- ensure that clothing does not detract from schoolwork.

Uniform (sweatshirt, cardigan, optional waterproof coat, PE bag, Book bag) is ordered and purchased directly by parents from stitchdesign.co.uk and delivered to the home address.

- School blue sweatshirt or blue cardigan
- White or pale blue shirt, blouse or polo shirt
- Grey trousers, skirt, shorts or pinafore
- Blue and white "school type" summer dress (checked design)
- Black flat shoes (suitable for outdoor play)



Children are not allowed to wear varied sportswear (including football shirts and socks) jeans, leggings, tracksuit bottoms, beachwear, cropped or sleeveless T-shirts

All items of clothing or equipment should be marked with the child's name.

Small ear studs and wristwatches may be worn but children will be asked to remove them themselves for PE lessons.

Make-up and any other jewellery other than the above mentioned is not permitted.

Long hair should be tied back for school. Large bows or headbands are discouraged.

PE kit:

Blue or black indoor shorts and white T shirt

Outdoor trainers

Blue or black tracksuit in cold weather.

Please note - black indoor PE shoes/pumps ARE NOT REQUIRED as bare feet is better for grip when inside.

Illness and Administration of Medicines

If your child is away from school for any reason - illness, dental appointments, etc. - please send a note or telephone school to let us know either in advance or on the first morning that your child is absent. This helps us to keep all the children safe, as any unexplained absences can be checked quickly in case a child has been sent to school but has not arrived. It goes without saying that a child who is not fully fit is better off at home where he/she can be nursed back to health. **Children with sickness or diarrhoea are not allowed to return until 48hrs after the last episode.** In most cases children should not return to school until they have completed their course of medication and are fully recovered from their illness. However, if your doctor advises you that your child is able to return to school before the course of medication is over, then the following guidelines must be observed:

Short-term medication

Staff (mainly Mrs O'Connor) will administer most types of short-term medication that has been prescribed by a doctor e.g. antibiotics, provided the parent has completed the administering medication form to request that school administer medication on their behalf. This form is available from the school office. The medication must be correctly labeled with a prescription label and be in the container in which it was dispensed by the pharmacist. Medicines can be stored in our fridge if appropriate.

Please refer to our "Administering Medication Policy" for further details regarding this matter.

Please let us know if your child suffers from any ongoing health condition or allergies.

Health Care

At some time during your child's first year at school the school nurse may, with your permission, examine them. This general health check takes place at school and consent forms are completed when your child starts school.

Apart from routine health checks, they are also available to check on specific problems that may arise. Sometimes parents or teachers may suspect that hearing or sight problems are slowing down an individual child's progress. In cases like this the school nurse can arrange for the appropriate tests to be done either at school or at the local clinic. Parents will, of course, be kept

fully informed and no individual examination of a child will take place without parents giving their consent.

Children who have an accident in school will be attended to by one of the qualified first-aiders. They will bring home a slip to inform you of what has happened and to advise you if they need extra treatment if the first aider thinks it is necessary. In the case of a serious accident we will endeavour to contact parents/emergency contacts by phone but school may have to seek immediate hospital emergency and accident assistance.

Friends of Hodnet School (FOHS)

Hodnet School has a very supportive and active PTA called the Friends of Hodnet School that serves to promote home/school links and to raise additional, much needed funding. All parents are automatically members of the PTA and are welcome to come to any of the informal gatherings, to share concerns, good ideas or just chat in a friendly atmosphere. Meetings are usually held each month and a reminder or notice of events is sent to you via the newsletter or displayed as a notice.

The association of both parents and teachers does much to foster and encourage co-operation in the school. Money raised by school social events goes towards improving school facilities and buying additional educational materials and amenities for our children. For example:

- Live drama and key visitors
- Large play equipment
- Playground improvements
- Generous contributions to school trip costs
- ICT equipment including the hall projector and screen and stage

You are actively encouraged to support the PTA in whatever way you can. Your involvement will benefit all the pupils at Hodnet School, which, of course, includes your child.

Many parents give help directly in school, helping with activities in the classroom, assisting in the preparation of teaching materials, organising the school library or accompanying children on visits out of school. Such help is a very valuable asset, and is of direct benefit to children.

Community Links

The school maintains links with Shropshire's Local Authority and its ancillary services, Hodnet Parish Council, the community police officer, local secondary schools and pre-school playgroups.

Well-attended events are a feature of the school, including an annual Summer Fair and Bonfire Night, which includes the whole community and is organised by the enthusiastic FOHS (PTA).

Local, national and international charities are well supported throughout the year and we have a regular feature on the school newsletter featuring community events.

Transfer to Secondary School

Transfer to a secondary school takes place at the end of the school year in which the child becomes 11. At the appropriate time the Local Authority issues information about schools and the transfer process. It invites parents to nominate three schools, in order of preference, which they wish their child to attend. Parents are invited to visit all the secondary schools to view the facilities and discuss the provision for their child before the choice has to be made. As far as is possible, the Authority attempts to place children in the school of parents' first choice, but admissions are governed by the availability of places. Primary schools have no authority or influence in final admission decisions regarding secondary transition.

Children from Hodnet transfer to a variety of secondary schools across the area. Hodnet School plans carefully for a smooth transition between primary and secondary school, with children attending taster days organised with the secondary schools. When children have been allocated a place we have discussions with their receiving teachers in order to ensure a smooth and stress free continuation of their education.

Detailed information on the admissions process is available from the school office.

Complaints Procedure

If parents are unhappy about any aspect of their child's school life they should first discuss their concerns with their child's teacher. In the unlikely event that the matter is not resolved, parents should seek the assistance of the Headteacher. If the complaint is not dealt with to parents' satisfaction, they should bring the matter to the attention of the School Governors.

The school will not tolerate abusive behaviour towards any member of staff in the school. Any parent behaving or speaking in an abusive way towards a member of staff will be asked to leave the school and only to return when they have made an appointment with the Headteacher.

The LA lays down the formal part of the complaints procedure. Copies of this procedure are available from the school office.

School End of Key Stage Results

Hodnet is a small school that attracts a wide variety of children from varied backgrounds. The data below reflects children entering and making progress at individual rates. This data can be found in greater detail on DFE website, links are available to our school page directly from the school website.

I am delighted to share our 2018/19 results with you. They are simply outstanding. Due to covid restrictions we do not have more recent validated data to share until Autumn term 2022.

2018-19 Early Years

Number of Pupils - 18

78% of the pupils achieved a Good Level of Development, meaning they achieved the Expected standard in each of the following areas combined; *Physical Development, Social and Emotional Development, Communication and Language and Literacy and Maths.*

% Achieved GLD	Hodnet	Shropshire LA	National Ave
	78%	71.5% (2018)	69.9% (2018)

2018-19 Key Stage 1

Number of Pupils - 26

% of pupils who achieved the <u>Expected</u> standard or above	Reading	Writing	Maths	R, W, M combined
School data	92%	85%	85%	85%
National data	76%	70%	76%	65% (2018)

% of pupils who achieved <u>above</u> the Expected standard	Reading	Writing	Maths	R, W, M combined
School data	35%	23%	31%	8%
National data	26%	16%	22%	TBC

2018-19 Key Stage 1 Phonics screening

	Year 1 (18pupils)	Year 2 retake (1pupil)
	% achieved the expected standard Year 1	% achieved the expected standard Year 2
School	94%	100%
National	85%	TBC

2018-19 Key Stage 2

Number of Pupils 18

		Reading	SPaG	Writing (TA)	Maths	R W M
Expected Standard	School data	78%	94%	89%	94%	78%
	Shropshire LA data	TBC	TBC	TBC	TBC	TBC
	National data	73%	78%	78%	79%	65%
High score above expected	School data	31%	53%	22%	33%	19%
	Shropshire LA data	TBC	TBC	TBC	TBC	TBC
	National data	27%	36%	20%	27%	11%

'All staff place importance on pupils' well-being as much as their academic success. As a result, pupils are well prepared for the next stage of their education by the time they leave Year 6'.

Ofsted, November 2018